

Job Posting – Outreach Coordinator

Summit Soil and Water Conservation District (SSWCD) is now accepting applications and resumes for the position of Outreach Coordinator. The Outreach Coordinator is an education and marketing position responsible for implementing education and marketing programs related to the District, County, and stormwater objectives.

Essential Duties and Responsibilities:

- Implement stormwater and conservation education and marketing service on behalf of the district, county and surface water management district.
- Create and distribute education and market materials.
- Meeting the responsibilities and duties outlined in the surface water management plan.
- Identify and coordinate efforts with stakeholders such as but not limited to, government organizations, nonprofits, faith-based, civic groups, schools, businesses, and other institutions.

Qualifications:

Candidates must have a minimum of bachelor's degree in conservation, natural resources, nature interpretation, environmental education, communication, marketing, or other related field and six (6) months related work experience, or equivalent combination of education and experience. Computer skills, including operation of Microsoft Office Suite program, graphic and website design and social media platforms are necessary. Successful applicants must possess a valid Ohio driver's license and will be required to successfully pass all pre-employment background checks and substance abuse screening.

Salary Range and Benefits:

- This is a full-time permanent position.
- Salary commensurate with experience.
- Ohio Public Employment Retirement, annual and sick leave, county medical benefits, life insurance, work-life balance, 13 paid holidays, hybrid work options, and access to the county fitness centers.

Please email resume, cover letter and references to Brian Prunty at bprunty@summitoh.net. Resumes will continue to be accepted until the position is filled.

In order to provide equal employment opportunities to all individuals, employment decisions in the District will be based on merit, qualifications, and abilities. The Summit Soil and Water Conservation District does not discriminate in employment opportunities or practices on the basis of race, color, sex, age, religion, national origin, ancestry, veteran status, disability, sexual orientation, gender identity or any other characteristic to the extent protected by law.